



Knollwood Village Civic Club (KVCC) Construction Site Guidelines & Pledge of Maintenance

Builder / Property Owner at Property address: _____

Knollwood Village Civic Club (KVCC) will review your construction plans and will have a representative(s) visit the site to confirm continued compliance with deed restrictions. There is an administrative fee for this payable to KVCC. During construction, the homeowner's contractor/builder pledge's to do the following:

- Contractor/Builder pledges to **post at the worksite** and provide to KVCC a **contact name and telephone number** for the purpose of being responsive to calls and to respond in a timely manner to concerns and complaints. This should be provided on the KVCC Plan Approval Submission Form.
- **Parking.** Under no circumstances should vehicles be parked in other property owners' driveways or parked in such a manner that blocks said driveways. It's also recommended construction vehicles and worker's park on the same one side of street.
- Contractor/Builder pledges to erect **temporary fencing** along the sides of the property, rear (when applicable), and front (when possible) to help keep loose trash and debris from spilling or blowing into adjacent properties.
- Contractor/Builder pledges to a daily policing of the job-site for **trash** pickup, and to keep all trash and debris contained in a dumpster or by alternative containment. Under no circumstances should storm sewer inlets be used to discard trash or debris.
- Contractor/Builder pledges to install **porta-cans facing the rear of the property** for which they are intended to be of service. Porta-cans should not be placed in the city right of way (i.e., easement between the front property line and the street).
- Building materials, trucks, and other material or equipment shall not be placed upon or parked on the easement overnight between the front property line and the street.
- Contractor/Builder pledges to assist with vehicular maneuvering and traffic during the **delivery of bricks, lumber, supplies, and equipment, and during a concrete pour** in order to avoid property damage to any neighboring properties or vehicles.
- Contractor/Builder pledges to keep **streets** clean of mud and clay tracked from the work site.
- Contractor/Builder pledges not to use electricity or water from neighborhood properties without prior consent from the neighboring resident(s).
- Consideration of time should be given when performing loud work. The City of Houston **Noise** Ordinance allows construction work to occur any day of the week, but only between the hours of 7:00 a.m. and 8:00 p.m. The noise level shall not exceed 85 db(A) when measured from the nearest residential property where the sound is being received.
- This information must be communicated to all supervisors, workmen and subcontractors on the site.
- Tree fencing is preferred around all trees prone to damage from construction.
- One builder sign not to exceed 5 sq. ft. (per our deeds restrictions)
- Lot shall be maintained (cutting grass, edging, weed control) weekly.
- If / when applicable, submit a registered copy of a form/slab survey prior to pouring the foundation.

SIGNED THIS ____ DAY OF _____, 20_____.

By: _____

Builder / Contractor (signature)

Property Owner Information

Print Name: _____

Print Name: _____

Mailing Address: _____

Mailing Address: _____

Site Contact Name: _____

Property Owner Phone (day): _____

Site Contact Phone: _____

Property Owner Phone (evening): _____

Email address _____

Email Address _____